

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY**  
**REGULAR MEETING**  
**29 Stoddard Road, Bantam, CT 06750**  
**August 13, 2015 ~ 7:30 PM**

**CALL TO ORDER:** Chairman David R. Wilson called the meeting to order at 7:43 p.m.

**ROLL CALL:** Present: David R. Wilson, James Koser, David Geiger, Robert D'Andrea, Ted Donoghue, Plant Superintendent, and Jack Healy, Public Works Director.

Absent: William Buckley, Christian Bratina, Ann Combs, Recording Secretary

**SEATING ALTERNATES:** None available

**MINUTES**

**Regular July 9, 2015:** Tabled until next meeting.

**BUSINESS:**

- 1) **Public Requests:** None
- 2) **418 Torrington Update:** Ted Donoghue reported that the precast manhole should be in soon and should be a one-day job to put in. The house should be done soon.
- 3) **Safety:** Ted had no incidents to report.
- 4) **Commissioner's Requests:** None
- 5) **Public Works / Treatment Plant Report**
  - a) **Easements:** J. Healy said George Simoncelli is feeling better and he has an appointment with him in three weeks. He will send him a priority list of easements to work on.
  - b) **Operational:** Ted said July started strong with the dry weather. They removed 58,500 gallons of sludge. They took out nine loads, playing catch up with the polymer. BOD removal was 99% and TSS was 99%. Daily average lbs/day of total nitrogen discharged was 3.3 mg/L, or 8.2 lbs., the lowest so far since he started. He met with Ray Drew and has been getting much better readings from the Torrington meter. There was a backup in the basement of the Union Bank, but the clog was not sewer line related. Kevin Jacoby of Custom Environmental returned to work with the polymer and found that it needed to be more diluted to increase performance. They more than doubled the amount of water for much better success. Ted then said on 7/30/15 he, Jack Healy and Dave Wilson met with Tom Breakell of Arethusa and their plumber Peter Martin. They talked about the pH issues and plans to address them. Ted noted he has completed the sexual harassment training class.
  - c) **Open Position for Assistant Plant Operator:** Ted reported that an offer of the position has been made to Jim Hill, who holds a Class A driver's license and has worked at numerous hauling companies. He will be starting on the 31<sup>st</sup>. He will work with him on the training checklist and will begin studying for the Class I license.
  - d) **Septic:** They started off strong with a 20% increase over last year. They processed a total of 128,450 gallons of septage for July, a 19.6% increase over last year.

- e) **Equipment:** The UV has been working great. NIC was at the plant to tie in the second grinder into the SCADA. They will switch out the nitrate return pump with the most hours and get it refurbished. He is also following up on the diffusers.
- f) **Energy:** They used about 5% less energy than last July.
- 6) **Heitkamp pricing for TV and flow gauging work of collection system:** Ted said they did a lot of observation and had John Regan of Heitkamp come out. He will put together a pricing list of possible needed items. He would like to do some flow gauging on certain sections if we get some rain.
- 7) **Authorize transfer of \$200,000 from Fund 31 to Fund 66:** Tabled
- 8) **Financial Report and Year End Close:** Ted said there were some adjustments and Amaechi did take out the \$21,000 and charged us for it. He reported 95.5% of the budget was spent. Based on the collected revenue, we are just about at \$100,000 as a preliminary number on budget surplus. They again discussed the insurance offerings and why we are paying for a fourth employee if we are self-funded. D. Geiger asked him to check with Roxanne about it. J. Healy read an email from her that said the WPCA is required to pay .164% of the Town premium. D. Wilson said he ran some comparisons on Sandy's reports, with 92.7% collection last year and 93.7% this year. Savings of \$19,000 was realized in electricity.
- 9) **Quarterly Goals and Objectives:** Ted said he did not pass his Class IV test, and will take it again in January. Two passed out of 17. He was disappointed as he felt more comfortable, but he will begin studying again.
- 10) **Adjournment: Motion:** R. D'Andrea moved to adjourn at 9:52 p.m. and D. Geiger seconded. All voted aye and the motion carried.

Respectfully submitted,



Ann D. Combs, Recording Secretary